

**Belknap County Fair  
PO BOX 42  
174 Mile Hill Road  
Belmont, NH 03220**

**2021 Concession Application**

**Setup:** Friday October 29<sup>th</sup>: any time after noon  
Saturday October 30<sup>th</sup>: 7-am – cars must leave booth area by 8:30 am

**Hours of**

**Operation:** October 30<sup>th</sup> As of right now 10 am to 6 pm (this may increase depending on activities and how many people attend). We will keep you posted.

**Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Street:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**NH Meals & Rentals License #:** \_\_\_\_\_

**Products Offered:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Due to the size of the fair, we try not to have too much of same products. You may be asked to remove items at the discretion on Fair Board if you are selling items that are not listed above and that another vendor is selling (that was on their application and approved by the Fair Board).

The Concession Manager reserves the right to screen all concessions for suitability.

\_\_\_\_\_

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Rates	QTY	Cost	Amount Due		Amount Due
<b>Frontage feet requested</b> Includes tongue and awning (10 feet minimum)		\$13 a foot	\$		\$
<b>Concession Passes</b> you will receive two wristbands	2	N/C	\$0.00		\$0.00
<b>Extra Fair weekend passes needed</b>		\$10 each	\$		\$
<b>Electrical</b> per 20 amp (one duplex receptacle)		\$35 per 20 amp hookup			
<b>Electrical</b> per 220 volt (one(1) 220 plug-plug configuration) code on plug=_____		\$65 per 220 volt hookup			
<b>Total Due:</b>			<b>Total Due:</b>		

by signing this application, you agree to all terms and conditions mentioned in the Rules and Regulations)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Office Use Only**

Post mark date \_\_\_\_\_ Amount Due:\$ \_\_\_\_\_ Amount Paid:\$ \_\_\_\_\_ Balance Due: \$ \_\_\_\_\_

Cert of INS provided: \_\_\_\_\_ Electrical needs given to Grounds Team \_\_\_\_\_

Info given to Concession Manager \_\_\_\_\_ Payment given to Treasurer \_\_\_\_\_

Additional comments: \_\_\_\_\_

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**Rules and Regulations**

1. Each concessionaire must furnish a Certificate of Insurance indicating evidence of Comprehensive General Liability in an amount no less than \$1,000,000. A Copy of Insurance must be sent in with your application. The Belknap County Fair shall be listed as the secondary insured.
2. Each concessionaire must be paid in full prior to setting up.
3. Each concessionaire must check in with Concession Manager before set-up.
4. If the Fair is notified of a cancellation prior to October 15<sup>th</sup> 50% of your payment will be returned. (50% is non refundable) Cancellations made on or after October 16<sup>th</sup> will forfeit all funds paid.
5. All exhibits must remain in place until end of Festival All exhibits must remain open during fair hours (only exception is if you have sold out of ALL merchandise. If you sell out....you can close your booth but your vehicle is not allowed in fair area until after festival hours.
6. Concessions are allowed ONE vehicle per booth on the grounds PRIOR to 8 am, there is no vehicle movement after 8:30 am. After 8:30 am you will be asked to park in the gen parking area during festival hours. No vehicles allowed in festival area during festival hours.
7. Any trailers or vehicles arriving and needing electrical hookups prior to Thursday will be subject to an additional electric fee per day of \$15 for 20 amp and \$30 for 220.
8. No raffles are allowed, unless they comply with New Hampshire Municipal and State Laws (RSA 287-A) and are approved by the Fair Board and Town of Belmont, if required.
9. No concessions activities may interfere with the display or activities of any other concessions and/or entertainment.
10. Food concessions must have an approved fire extinguisher mounted in their booth.
11. LPG Tanks must be securely attached on a firm base and the valve area protected.
12. Concessions using electricity must have properly rounded, "UL" approved devices and wiring. Concessions must supply their own electrical materials to reach an approved assigned fairground electrical system. No electric cords or wires are to run across roadways or walkways. A 3-wire supply cord is required on 110 volt connections. Any concession found tampering with electric boxes or violating electrical policies will be asked to leave the fairgrounds, forfeit all fees paid and may be excluded from future fairs.

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13. Food Concessionaires must be licensed with the State of New Hampshire before operating (Application for Meals & Rentals Tax). Call 603 271-3701 with questions or to receive an application.
14. All Concessionaires selling food and beverages must comply with the NH Rules for the Sanitary Production & Distribution of Food, He-P2300 (Bureau of Food Protection, Concord, NH (603 271-4589)), and Technical Bulletin 2011-01 from the State of NH Division of Fire Safety or any addendum or updates. As well as comply with the Town of Belmont.
15. All concessions will need to be inspected by the Belmont fire dept. prior to opening.
16. No concessions may sell any of the following items: alcoholic beverages, tobacco products or illegal drugs.
17. There will be no consumption of alcohol or use of profane language. Unauthorized firearms are prohibited
18. Campers must be in the designated camping area. Any concession wishing to camp at the fairground must complete a camping registration and pay the camping fee--which is sent to the camping person, not the concession person.
19. No pets shall be allowed on the fairgrounds unless service dogs or exhibit animals. Dogs must be restrained at owner's campsite. (see camping agreement for details).
20. Violations of these policies may result in expulsion from the Fair and forfeiture of fees paid.
21. By signing the application, you agree that all individuals (you and your employees) are not employees of the fair. You are solely responsible for supplying current Workers' Compensation insurance for yourself and your employees.
22. \$35 service fee will be charged for any returned/bounced checks. Both the funds owed and the \$35 service fee will then be due in cash.
23. Mail Application, Certificate of Insurance and payment to Belknap County Fair, Po Box 42, Belmont, NH 03220